

## **TOWN OF MUKWONAGO ANNUAL MEETING**

**APRIL 16, 2009**

The Annual Meeting of the Town of Mukwonago was called to order at 7:00 p.m. with the salute to the flag at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI. Chairman D. Dubey said the Annual Meeting was noticed.

Present: Supervisors B. Lawn, F. Leppin, T. Stefanowski, P. Topczewski and Chairman D. Dubey.

Others Present: Accountant M. Rotroff, Recreation Director T. Monogue, Police Chief G. Turner, Fire Chief J. Rolfe, County Board Supervisor G. Yerke, PLMD Chairman S. Todd, Treasurer D. Steinke, Clerk K. Wilson and 16 Town residents.

### **NEWLY ELECTED OFFICIALS**

Chairman D. Dubey introduced the following reelected Town officials: Chairman D. Dubey, Supervisor F. Leppin, Supervisor P. Topczewski, Clerk K. Wilson and Treasurer D. Steinke.

### **2008 ANNUAL MEETING MINUTES**

Motion by P. Topczewski, seconded by F. Leppin, to approve the April 9, 2008 Annual Meeting Minutes as written. Motion carried.

### **2008 FINANCIAL REPORT**

Accountant M. Rotroff explained the 2008 Financial Report (Copy available in Clerk's Office). Specifically, he discussed Exhibit C and E.

M. Rotroff said the Town of Mukwonago is not in good financial shape.

The fund balance is \$134,982. He said the goal in the fund balance is to have 20-25% of the year's expenditures. Twenty percent of the Budget would be \$680,000. There is not enough working capital to operate the Town of Mukwonago. Exhibit E shows the Town has overspent by \$583,000.

### **CHAIRMAN'S REPORT**

D. Dubey summarized the past year as follows:

- 1) Higher than budgeted snowplowing expenses
- 2) Adopted and rescinded the Address Sign Ordinance
- 3) Denied Sherry Towns Conditional Use request
- 4) Country Bliss flooding issues
- 5) Considered creating an utility district and permanent solution to the flooding
- 6) Completed the Town Smart Growth Plan
- 7) Advertised for snowplowing and received only one bid
- 8) Garbage fee proposed at Budget Hearing but the fee was not supported
- 9) Ended the year with more snow

### **RECREATION DEPARTMENT REPORT**

Recreation Director T. Monogue said in 2008 the Recreation Department had 3,379 participants in 270 different activity offerings. They had 51 sports offerings, 178 enrichment – youth/toddler activities, 39 adult programs and two adult leagues. Eight classes were cancelled because of low enrollment. He said the instructor costs are paid for by the activity fee. The Recreation Department continues to offer coop activities with Eagle, East Troy, Muskego and Vernon. He said 189 volunteers work with the youth sports program.

## **POLICE DEPARTMENT REPORT**

Police Chief G. Turner said the Police Department received new equipment in 2008. He said the State of Wisconsin donated an intoximeter to the Town so suspected drunk drivers can be tested at the Police Department. Federal Grants enabled the purchase of a night vision scope and a thermal imager (heat scope).

He reported the Police Department wrote 949 citations, had 361 matter of record reports, wrote 118 accidents reports with a total calls of 5,915.

He said the Police Department was \$3,700 over budget.

T. Stefanowski asked why the Police Blotter in the Mukwonago Chief doesn't have information about the Town of Mukwonago.

G. Turner said he calls in on Mondays and they put articles in if there is room.

## **FIRE DEPARTMENT REPORT**

Chief J. Rolfe said there were significant dates involving the Fire Department in 2008.

On June 10 there were issues with the dam in the Village and soon after they were assisting with the pumping of Country Bliss. On August 4 within 20 minutes in the Town, they had two structure fires and a cardiac arrest.

The Fire Department had 1537 EMS contacts and 308 fire responses.

In the Town of Mukwonago, there were 258 EMS contacts and 89 fire calls in 2008.

The Fire Department does CPR training in the community and they work with the Town Boat Patrol regarding boater safety. They also do smoke detector and home inspection programs. There are live fire trainings scheduled on April 19 and May 2.

## **COUNTY BOARD SUPERVISOR REPORT**

County Board Supervisor G. Yerke said as a first year member of the County Board he was assigned to the Land Use, Parks and Environment Committee, Health and Human Services Board, Community Development Block Grant Board and the Phantom Lakes Management District Board. He said Waukesha County's tax increased by \$.01/\$1,000. The County maintained a AAA Bond rating. The County Comprehensive Plan was approved. Health and Human Services restructured some of their services to form the Aging and Disability Resource Center. He said there is some new funding from the Federal government for green energy.

## **PHANTOM LAKES MANAGEMENT DISTRICT REPORT**

Steve Todd, Phantom Lakes Management District Chairman, said they received a State grant to refurbish their weed harvester. He said the refurbishing should be done next week and should extend the life of the weed harvester by 12-16 years. He said the Town and PLMD worked on a no-wake ordinance regarding lake flooding which just recently was completed. PLMD is working on an ordinance regarding vehicles on the ice.

He said the DNR is surveying Phantom Lake in the spring to see what kind of fish are present in the lake.

## **SPRING BROOK MANAGEMENT DISTRICT REPORT**

P. Topczewski said the District has quarterly meetings with an annual meeting. They continue to perform the maintenance of the dam. The Town maintains the boat launch area and assists with the grass cutting along the dam.

D. Dubey said Spring Lake Property Owners Association have asked for a no wake ordinance.

## **ASSESSOR REPORT**

Cal Magnan, Town of Mukwonago Assessor, submitted a written report that D. Dubey summarized.

The Town of Mukwonago had a revaluation in 2008. The State of Wisconsin Department of Revenue has certified the Town is now assessed at 94% of market value. There were 60 residential sales in 2008 with an average sale price of \$327,980.

Open Book will be held at the Town Hall on April 29 from 4:00 – 7:00 p.m.

Call the Assessor for an appointment time.

The Board of Review is scheduled for Monday, May 18, 2009 beginning at 6:00 p.m.

## **SETTING OF SALARIES**

Motion by R. Nicoson, seconded by M. Goetz, to keep the salaries the same as they are now. Motion carried.

## **OPEN FORUM**

F. Leppin said snowplowing has been the culprit the last few years to reduce the general fund. The Town is planning to purchase it's own salt and investigating to put up a salt shed.

D. Dubey said having a salt shed would make it easier for more companies to bid because they would not have to worry about storage of the materials.

F. Purdy said the Town lost a contractor because the Town did not have a salt shed. He asked when will the Town have their own trucks to plow the snow?

L. Nicoson asked if the Town has asked Waukesha County to plow.

T. Stefanowski said the Town should seriously think about a Town Administrator either part-time or full-time. Department heads would report to the Administrator and the Administrator would report to the Town Board.

F. Leppin said first we would need appointed positions possibly to be combined with the Administrator position.

D. Dubey said there was strong opposition to appointed positions when it came up a few years ago. He said combining positions does not necessarily cost less money.

F. Leppin said some communities share an Administrator.

D. Dubey said by combining the Clerk and Treasurer positions, there would be an increased cost of an audit.

M. Rotroff estimated the cost of an audit for the Town of Mukwonago would be \$17,000 per year.

Motion by F. Purdy, seconded by M. Goetz, to direct the Town Board to investigate information regarding the options for an Administrator with the qualifications necessary and salaries. Motion carried.

T. Stefanowski will chair the committee and V. Harbold and B. Holtz volunteered to be on the committee.

G. Yerke suggested to request comparables from similar size townships with the same services.

**2010 ANNUAL MEETING**

Motion by R. Nicoson, seconded by M. Goetz, to have the 2010 Town of Mukwonago Annual Meeting on Wednesday, April 14, 2010 at 7:00 p.m. at the Mukwonago Town Hall. Motion carried.

Motion by T. Stefanowski, seconded by R. Nicoson, to adjourn at 8:05 p.m.  
Motion carried.

Katherine W. Wilson  
Town Clerk  
Town of Mukwonago