

TOWN OF MUKWONAGO TOWN BOARD

JANUARY 21, 2009

The Town of Mukwonago Town Board Meeting was called to order at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI at 6:30 p.m. with the salute to the flag. Chairman D. Dubey said the meeting was noticed.

Present: Supervisors B. Lawn, T. Stefanowski, P. Topczewski and Chairman D. Dubey.

Others Present: Attorney J. Macy, Planner T. Schwecke, Police Chief G. Turner and Clerk K. Wilson.

Absent: Supervisor F. Leppin and Treasurer D. Steinke.

Motion by P. Topczewski, seconded by B. Lawn, to approve the December 17, 2008 Town Board Minutes with the correction of adding “unanimously” to the vote regarding the Fire Department Budget Amendment. Motion carried.

Motion by P. Topczewski, seconded by T. Stefanowski, to approve the November 20, 2008 Budget Hearing, Special Town Meeting and Special Town Board Meeting Minutes as written. Motion carried.

COMMENTS FROM THE PUBLIC

WAUSAU INSURANCE PRESENTATION OF 2009 INSURANCE PLAN

Kim Llanas and Kay Hannah presented the Summary of the Wausau Insurance proposal which includes the possibility of the Local Government Property Insurance Fund providing the Property Insurance.

P. Topczewski removed himself from the discussion of insurance because his law firm works with Wausau Insurance.

The Town Board questioned the necessity of having Terrorism Insurance.

Motion by B. Lawn, seconded by T. Stefanowski, to approve and authorize the Town Chairman to sign the Wausau Insurance proposal which includes the elimination of the Terrorism Insurance and the inclusion of the Local Government Property Insurance Fund for the Property Insurance at a cost of \$48,353. Yes: 3. Abstain: P. Topczewski.

Motion carried.

Motion by T. Stefanowski, seconded by B. Lawn, to adopt the resolution and authorize the Chairman to sign the resolution accepting the Local Government Property Insurance Fund Property Insurance proposal. Yes: 3. Abstain: P. Topczewski. Motion carried.

BUILDING INSPECTOR – SCOTT JOHNSON

Sherry Towns

S. Johnson said he mailed a letter to S. Towns’ representative on January 7, 2009 stating his previous interpretation of the Town Code is correct.

On January 12, 2009 he received a fax from S. Sharpe stating they want to appeal the decision of the Building Inspector to the Board of Adjustment.

T. Schwecke said the Board of Adjustment is scheduled to meet on February 18 at 5:00 p.m. to consider the Towns appeal.

J. Macy said the Professional Fee Charge Back form must be signed by S. Towns or her representative.

T. Schwecke will research any other fees that should be charged for the Board of Adjustment Meeting.

Sharon Gamble

S. Johnson reported the 8' x 8' floating deck is still on her property. County extended the time for her deck to be removed. Violation was calendared to the May Town Board Meeting.

Ralph A. Mozach, Jr.

S. Johnson said the pipe has to be cut off but the job can not be completed until after the snow is gone. Violation was calendared to the May Town Board Meeting.

Kenneth Broberg

S. Johnson reported the property was in compliance on January 19, 2009.

Building Inspectors' Office Hours

J. Macy said the Town of Mukwonago should have a contract rather than just a letter of agreement with the Building Inspectors.

J. Macy just approved the contract for the Town of Vernon with Wisconsin Building Inspections, LLC so S. Johnson could use their contract as a guide.

Motion by T. Stefanowski, seconded by B. Lawn, to approve the Town of Mukwonago Contract with Wisconsin Building Inspections, LLC subject to Supervisor T. Stefanowski approving the contract as to form using the Town of Vernon Contract as a guide. Contract will include Office Hours from 8:30 – 10:00 a.m. daily unless modified by the Town Board. Motion carried.

Motion by T. Stefanowski, seconded by B. Lawn, to modify Office Hours for the Building Inspectors to 8:30 – 10:00 a.m. on Monday, Wednesday and Thursday. Motion carried.

FIRE CHIEF

POLICE CHIEF

Ralinda Howard

Chief G. Turner said R. Howard is in compliance, however, the citations she received months ago are still pending in Court.

Sherry Towns

Chief G. Turner said no other citations have been issued since August.

Cynthia Thornton

Chief G. Turner reported C. Thornton remains in compliance, but the citations she received are still pending in Court.

Robert Kuss

Chief G. Turner said tickets have been issued and the property is not in compliance.

Mark Carpende

Chief G. Turner reported two citations have been issued to M. Carpende. The first citation was for a nuisance violation. The second citation was issued on January 21, 2009 for failure to submit a manure disposal plan approved by the Planning Commission.

TREASURER

Treasurer's Report

Treasurer's Report was placed on file.

PLANNING COMMISSION

Town of Mukwonago Fee Schedule

Motion by T. Stefanowski, seconded by P. Topczewski, to adopt the draft resolution fee schedule as modified to also include:

Adult-oriented establishment license – Initial	\$600
Adult-oriented establishment license – Renewal	\$250
	\$100 Late Fee

Motion carried.

New Lots Created

D. Dubey said Lots 1, 4 and 8 of Phantom Lake Park subdivision will be identified as "right-of-ways" by the Waukesha County Register of Deeds Office. According to the Assessor's Report, no new lots were created in the month of December.

TOWN PLANNER

Ruth Vollmer Estate/Marni Lynn Land Division Update

T. Schwecke said an application for rezoning has been signed and the Certified Survey Map has been submitted so their should be a Joint Rezone Public Hearing at the March 4 Planning Commission Meeting for the Vollmer/Lynn property.

DNR Pier Permit for Lakeside Inn Update

D. Dubey reported the DNR has issued permits for four piers at Lakeside Inn. He said B. Schmidt will need to submit a pier plan to the Town Planning Commission and Waukesha County as required by the Conditional Use Order.

TOWN CLERK

TOWN ENGINEER

TOWN ATTORNEY

Rogich Storm Water Management Practice Maintenance Agreement

Motion by P. Topczewski, seconded by B. Lawn, to approve the Rogich Storm Water Management Practice Maintenance Agreement. Motion carried.

WE Energies Notice of Claim regarding Snowplow Damage

D. Dubey said a claim was sent to the Town of Mukwonago from WE Energies regarding snowplow damage done by Wolf Paving. Wolf Paving will be paying the claim.

Ordinance to Designate No Parking Areas in Lauren Park and Town Park

J. Macy reported that County Board Supervisor G. Yerke is working with Gary Evans from the County Department of Transportation regarding parking cars on CTH EE. J. Macy summarized the information learned from County. If anyone is parked parallel or perpendicular to CTH EE and is not clear of the white line, they can be ticketed. If the car is parked to the right of the white line and is not on Town property, it is legally parked. An alternative would be to look into fencing the area.

Chief G. Turner said the right-of-way on CTH EE is 100 feet.

TOWN CHAIRMAN

No Wake Ordinance for High Water Conditions on Phantom Lake

D. Dubey said a Public Hearing for the No Wake Ordinance will be held at the February 18 Town Board Meeting at 6:30 p.m.

Update on Snowplowing Budget

T. Stefanowski reported the Public Works Committee met with Wolf Paving and received information from the bus company about the bus routes. They agreed on a procedure for plowing the roads. The main roads and collector subdivision roads will be plowed first and when they are completed, the remaining subdivision roads will be plowed. The snowplowers are having problems with people plowing snow from their driveways into the road and leaving it there.

Motion by B. Lawn, seconded by P. Topczewski, to approve the snowplowing procedure with a modification to the first sentence. Procedure to be printed on the Town website and sent to the Mukwonago Chief. Motion carried.

T. Stefanowski said the total cost for snowplowing in 2008 was \$745,229 when \$250,000 was budgeted. He said as of March 2009 the Town of Mukwonago will be in the state pool for salt.

P. Topczewski said the Town needs to look at how we can get to the end of the year without borrowing money.

T. Stefanowski said the Town may have to eliminate some of the road budget.

FINANCE

Pay Bills

Motion by P. Topczewski, seconded by T. Stefanowski, to pay the bills.

Motion carried.

COMMITTEE REPORTS

Community Block Grant

P. Topczewski asked the Clerk to compile 2008 Smart Growth bills for the Community Block Grant application.

COMMENTS FROM THE PUBLIC

Motion by P. Topczewski, seconded by B. Lawn, to adjourn at 7:55 p.m. Motion carried.

Katherine W. Wilson
Town Clerk
Town of Mukwonago