

**UNAPPROVED**

**TOWN OF MUKWONAGO TOWN BOARD**

**DECEMBER 15, 2010**

The Town of Mukwonago Town Board Meeting was called to order at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI at 6:30 p.m. with the salute to the flag. Chairman D. Dubey said the meeting was noticed.

Present: Supervisors B. Lawn, F. Leppin, T. Stefanowski, P. Topczewski and Chairman D. Dubey.

Others Present: Attorney J. Macy, Planner T. Schwecke, Police Chief T. Czarnecki, Building Inspector S. Johnson, DPW Foreman R. Peterson, Recreation Director T. Monogue, Deputy Treasurer K. Karalewitz and Clerk K. Wilson.

Motion by B. Lawn, seconded by P. Topczewski, to approve the November 17, 2010 Town Board Minutes as written. Motion carried.

Motion by B. Lawn, seconded by F. Leppin, to approve the November 18, 2010 Budget Hearing, Special Town Meeting and Special Town Board Minutes as written.

Motion carried.

Motion by F. Leppin, seconded by B. Lawn, to approve the December 1, 2010 Special Town Board Minutes as written. Motion carried.

**COMMENTS FROM THE PUBLIC**

No comments

**PLAN COMMISSION**

**New Lots Created**

D. Dubey said according to the Assessor's Report, there were no new lots created in the month of November.

**TOWN PLANNER**

**TOWN CLERK**

**2011 HSA Payments**

Motion by B. Lawn, seconded by F. Leppin, to authorize payment of the full 2011 HSA amounts - \$4,000 for family and \$2,000 for single – on January 3, 2011.

Motion carried.

**2010 HSA Payment for Andrew Douglass**

Motion by F. Leppin, seconded by T. Stefanowski, to authorize payment of 1/12 of 2010 HSA family amount to Police Officer Andrew Douglass.

Motion carried.

**TOWN ENGINEER**

**STH 83 Cul-de-Sac Agreement**

B. Lawn reported the State DOT was going to deal directly with Town Attorney J. Macy regarding the Cul-de-Sac Agreement.

J. Macy said he has not been contacted by the State.

**TOWN ATTORNEY**  
**TOWN CHAIRMAN**

**Town Road Signs**

F. Leppin said by the end of 2011 all the Town collector road signs have to be changed. He suggested using the \$2,300 from the DPW sign budget to buy as many signs as possible this year.

R. Peterson said there would be at least 40 signs at a cost of about \$45/sign. He said by 2018 all the signs have to be retroreflective.

B. Lawn said if the Town does not make a purchase now, the money would go into the general fund.

R. Peterson will research the quantity cost of new signs.

The Town Board decided to wait until 2011 to purchase new signs.

**Contract for We Energies Pole Removal at Sugden Road and STH 83**

Motion by T. Stefanowski, seconded by F. Leppin, to authorize D. Dubey, Town Chairman, to sign the We Energies contract to remove a pole from the intersection of STH 83 and Sugden Road. Motion carried.

**Waukesha County Hazard Mitigation Plan**

Motion by F. Leppin, seconded by T. Stefanowski, to approve Resolution 2010-R-5 A Resolution Adopting the Waukesha County All Hazards Mitigation Plan. Motion carried.

**Administrator/Clerk/Treasurer Appointment and Contract**

D. Dubey said the Town Board and K. Karalewitz have not had an opportunity to review the contract. He said the appointment and contract will be on the next Town Board Agenda.

**Deputy Treasurer Salary/Hourly Rate**

Motion by F. Leppin, seconded by B. Lawn, to pay the Deputy Treasurer \$20.00 per hour. Motion carried.

**Deputy Treasurer Assistant Hourly Rate**

Motion by B. Lawn, seconded by F. Leppin, to pay the Deputy Treasurer Assistant \$12.00 per hour. Motion carried.

**Deputy Treasurer Authorized to Hire Assistant**

Motion by T. Stefanowski, seconded by F. Leppin, to authorize the Deputy Treasurer to hire Shelby Engel as her Assistant. Motion carried.

**Resolution Designating Public Depository and Authorizing Withdrawals**

Motion by F. Leppin, seconded by T. Stefanowski, to approve the Resolution Designating Public Depository and Authorizing Withdrawals. Motion carried.

**Ordinance 2004-13 – Authorized Signatures of Town Checks**

Motion by B. Lawn, seconded by F. Leppin, to amend Section 1C of Ordinance 2004-13 to read “The elected Town Treasurer or in her/his absence, the Deputy Treasurer.” Motion carried.

**Town Planner Professional Services Agreement**

Motion by F. Leppin, seconded by T. Stefanowski, to approve the 2011 Town Planner Professional Services Agreement at the same rate as the 2010 Agreement. Motion carried.

## **FINANCE**

### **Pay Bills**

Motion by B. Lawn, seconded by F. Leppin, to pay the bills. Motion carried.

## **BUILDING INSPECTOR**

### **Town Violations**

#### **Reggie's Lakeview**

T. Schwecke said the County sent Reggie's a letter listing options to correct their violations. Reggie's responded with a proposal.

They want to amend the Conditional Use so there are fewer than 12 parking stalls required. A new Site Plan and Parking Plan would be necessary.

J. Macy questioned how Reggie's could change the number of parking stalls without a variance.

#### **John and Mary Leverance**

S. Johnson said the 1942 truck was removed and he recommended to calendar Leverance for April regarding their painting of the building.

#### **J. R.'s Resort**

T. Schwecke reported he met with S. Johnson, Mary Finet (County), Andy Hudec (DNR), K. Wilson and Jay Ross regarding J.R.'s Resort. The DNR said part of the structure was built on state property.

Jay Ross agreed to do a survey to determine the property boundary lines, high water mark and floodplain level.

#### **Jeff and Sheryl Eckhoff**

#### **George Shields/Ron LaRue**

S. Johnson said both properties were on the violation list from a complaint of one neighbor. He said they are both on the County violation list also.

J. Macy said the Building Inspector should follow the Town Compliance Procedure for both properties. He also said the Shields/LaRue property is a Conditional Use and he suggested that the Town Planner review the CU. Motion by T. Stefanowski, seconded by P. Topczewski, to direct the Building Inspector to send violation notices to the Eckhoff and Shields/LaRue properties. Motion carried.

#### **Mary Sue Fenner**

S. Johnson reported he sent a notice on December 14, 2010 to M. Fenner regarding the ATV racetrack and use of materials violations.

### **County Violations**

#### **Timothy Eggleston**

S. Johnson reported County's letter indicated T. Eggleston is in compliance.

#### **Peter and Paula Brierton**

S. Johnson said Brierton is applying for a variance for his home location which will determine where they will have to replant trees.

### **Re-inspection Ordinance**

S. Johnson said there is not a need for this ordinance at this time.

**FIRE CHIEF**  
**POLICE CHIEF**

**Citation Update**

**M. Carpenter**

Chief T. Czarnecki reported no decision has been made by the judge.

**R. Howard**

Chief T. Czarnecki said R. Howard has a February Court date.

**DEPUTY TREASURER**

**Budget Review Process**

No Comments

**CORRESPONDENCE**

**COMMITTEE REPORTS**

**Protective Services**

D. Dubey said the Village Administrator has asked for a Joint Town and Village Board Meeting to discuss the Fire Chief Job Description.

Rainbow Springs turned in their liquor license as required by law.

D. Dubey recognized Supervisor F. Leppin for his 30 years of service to the Town of Mukwonago.

Motion by P. Topczewski, seconded by B. Lawn, to adjourn at 7:23 p.m.  
Motion carried.

Katherine W. Wilson  
Town Clerk  
Town of Mukwonago





