

## TOWN OF MUKWONAGO TOWN BOARD

AUGUST 18, 2010

The Town of Mukwonago Town Board Meeting was called to order at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI at 6:32 p.m. with the salute to the flag. Chairman D. Dubey said the meeting was noticed.

Present: Supervisors B. Lawn, F. Leppin, T. Stefanowski, P. Topczewski (arrived 6:44 p.m.) and Chairman D. Dubey.

Others Present: Attorney J. Macy, Planner T. Schwecke, Fire Chief J. Rolfe, Police Chief T. Czarnecki (arrived 7:30 p.m.), Building Inspector S. Johnson, DPW Foreman R. Peterson, Treasurer D. Steinke and Clerk K. Wilson.

Motion by B. Lawn, seconded by T. Stefanowski, to approve the July 21, 2010 Town Board Minutes as written. Motion carried.

### COMMENTS FROM THE PUBLIC

**Lyle Boucher**, Valley View Drive, asked D. Dubey to speak up.

**Linda Dykas**, S. Oak Tree Court, appealed to the Town Board to consider M. Mickelson's design for Country Bliss and she thinks it will solve the problem. She also encouraged the Town Board to look at the water in the road in Country Bliss and to consider pumping again. She said there are unsafe situations especially with school starting soon.

**Gail Yerke**, Frog Alley Road, is a Police Commissioner. She encouraged the Town Board to approve the Sergeant Job Description and also to fill the empty position.

### PLAN COMMISSION

#### **US Cellular Conditional Use Order Amendment**

D. Dubey said the Plan Commission recommended approving the Conditional Use Amendment which allows for an enlarged fenced in area at the base of the tower.

Motion by B. Lawn, seconded by F. Leppin, to approve the US Cellular Conditional Use Order Amendment subject to Town Attorney review. Motion carried.

#### **Bonney Certified Survey Map**

Motion by F. Leppin, seconded by B. Lawn, to approve the merger of substandard lots having determined the merger complies with the criteria enumerated in Section 6.4 of the land division regulations. Motion carried.

#### **New Lots Created**

According to the Assessor's report, there were no new lots created in the Town of Mukwonago in July.

### TOWN PLANNER

## **TOWN CLERK**

### **Trick or Treat Hours**

Motion by T. Stefanowski, seconded by B. Lawn, to set the Halloween Trick or Treat hours in the Town of Mukwonago for Sunday, October 31, 2010 from 4:00 – 7:00 p.m. Motion carried.

### **Budget Workshops and Budget Hearing**

D. Dubey said the Budget Workshops will be on Monday, October 4, 11 and 18 at 6:30 p.m. The Budget Hearing will be held on Thursday, November 18 at 7:00 p.m.

B. Lawn reminded all department heads to come in with 0% increase in their budgets.

D. Steinke questioned how the Clerk and Treasurer could do that with hiring the Administrator/Clerk/Treasurer in January.

## **TOWN ENGINEER**

### **STH 83 Cul-de-Sac Agreement**

D. Dubey said there was no update regarding the agreement.

He did receive an e-mail with the final plans for the STH 83 expansion project which is 1197 pages.

## **TOWN ATTORNEY**

### **Correspondence**

J. Macy reminded the Town Board to be careful when setting fees.

## **TOWN CHAIRMAN**

### **Salt Shed**

D. Dubey said R. Peterson is still working on a packet regarding the salt shed.

### **Mukwonago Community Library Expansion**

Nick Weber, director of the Mukwonago Community Library, gave a presentation about the planned Library expansion and asked for financial support from the Town of Mukwonago.

### **Country Bliss Road Access**

D. Dubey said Fire Chief J. Rolfe said the Fire Department can still get anywhere in Country Bliss with the ambulance and fire trucks.

D. Dubey said there isn't another place to put the water.

Pat Crotty said there is 44 ½" of water in his ditch.

## **FINANCE**

### **Pay Bills**

Motion by F. Leppin, seconded by P. Topczewski, to pay the bills.

Motion carried.

## **BUILDING INSPECTOR**

### **Reggie's Lakeview – Conditional Use Violation**

D. Dubey said Reggie's put in a crushed asphalt parking area without permits.

S. Johnson said he has not seen the completed parking area. He talked to J. Fruth at County and Jason did not know about it. J. Fruth will send someone to check on it because Reggie's should have gotten permits from County to do the work.

T. Schwecke said a Parking Plan was presented to the Town Board, but it was not approved.

Motion by F. Leppin, seconded by B. Lawn, to direct the Town Planner to write a report regarding the Parking Plan, placement of the asphalt parking area and permits required by Waukesha County. Motion carried.

**Richard Ziebell**

S. Johnson sent a violation letter to Laconia State Bank on August 18, 2010 regarding the property maintenance issue.

J. Macy asked if the Town would consider condemning the property. He received a call from a neighbor who would like to tear down the house and attach the property to his property.

**John and Mary Leverance**

S. Johnson gave the Town Board the progress report from John and Mary Leverance stating the cars licensed and the vehicles removed. S. Johnson said Leverances have more than half the project to complete in 60 days.

**Patti Jenna**

S. Johnson reported P. Jenna plans to have the trusses removed by August 31.

**Joe Rohn**

S. Johnson said the J. Rohn property was in compliance.

**James Dillman**

S. Johnson said he mailed a 30-day violation notice to J. Dillman regarding two junked trucks on July 28, 2010.

**Kay Willkomm**

S. Johnson said he mailed a 30-day violation notice to K. Willkomm on July 28 and there is only a wood pile left to be removed.

**FIRE CHIEF**

**Brian Polczynski request regarding Ambulance Bill and Transport Protocol**

Motion by B. Lawn, seconded by T. Stefanowski, to follow the Protective Services Committee's recommendation to forgive the ambulance bill for Brian Polczynski. Motion carried.

**POLICE CHIEF**

**Citation Update**

**Mark Carpenter, Ralinda Howard and Joel Anderson**

cases are in court.

**TREASURER**

**Computer Problems**

D. Steinke said she has been having problems with her computer. She is concerned if it boots her out during tax season.

D. Dubey suggested using the extra computer from the Clerk's Office during the tax season.

**Budget Review Process**

D. Dubey said the Fire Department will be updating the forecast so by the end of this month there should be an accurate forecast. He said the Town has a \$150,000 loan in the Budget that has not been taken out yet.

## **CORRESPONDENCE**

### **Village of Mukwonago Minutes**

T. Stefanowski questioned if the easement for the church on CTH NN has any effect on the Town of Mukwonago.

## **COMMITTEE REPORTS**

### **Public Works**

T. Stefanowski suggested that R. Peterson check into the Wisconsin Emergency Management Fund to see if the Town would qualify for grant money to repair the roads.

D. Dubey said the Fire Chief submitted a damage report to Waukesha County. He said R. Peterson should check with B. Stolte at County.

### **Recycle**

T. Stefanowski said the Town of Mukwonago Compliance Assurance Plan was accepted by County.

T. Stefanowski said information regarding the E-Cycle Wisconsin Landfill and Incineration Bans of Electronics is available in the Mukwonago Chief, the Recreation Department Activity Guide and the Town website.

He stated the 2011 Recycling Grant has been submitted.

## **COMMENTS FROM THE PUBLIC**

**Lyle Boucher** said because Waukesha County was declared a disaster area as a result of the tornado, property owners can claim it on their income taxes.

**Linda Dykas** said on July 22, 2010 Country Bliss was flooded. She said Chief J. Rolfe was on vacation and did not have a deputy to do the damage evaluation. She suggested having someone at the Town be in charge so action happens faster.

She said she is sorry the Town is not looking more seriously at the roads.

She said the water on the roads is not going to go down and it will become a skating rink.

**Pat Crotty**, Memory Lane, asked when the letter was sent to the State regarding the Yaggy-Colby solution to Country Bliss. D. Dubey said the letter was sent on August 11, 2010.

P. Crotty asked what are the plans for the school buses for the intersection of Memory and S. Oak Tree. The intersection is under water.

D. Dubey said the road is closed.

P. Crotty suggested that the Police Department get down there and write some tickets to the people that do not live in the subdivision.

## **POLICE DEPARTMENT**

### **Promotion to Sergeant**

Motion by B. Lawn, seconded by F. Leppin, to adopt the Sergeant Job Description with the correction to require five years of related experience.

Motion carried.

Motion by B. Lawn, seconded by F. Leppin, to authorize the Police Chief to fill the Sergeant position and submit recommendation to the Police Commission for approval. Motion carried.

**Backfilling the Open Officer Position**

The Town Board decided the following procedure would be followed to fill the open officer position:

- 1) Advertise for open officer position
- 2) Accept applications
- 3) Interviews after signed contract with Police Sergeant

**J. Macy** said there needs to be a more definitive map regarding the Phantom Woods Road Project in relation to the Conditional Uses of Reggie's and Lakeside regarding the road right-of-way and parking plans.

Motion by F. Leppin, seconded by T. Stefanowski, to adjourn at 7:50 p.m.  
Motion carried.

Katherine W. Wilson  
Town Clerk  
Town of Mukwonago