

TOWN OF MUKWONAGO  
PLAN COMMISSION MEETING MINUTES  
WEDNESDAY, September 7, 2011 – 6:30 P.M.

Chairman Dubey called the Plan Commission meeting to order at 6:45 p.m. and announced the meeting has been noticed.

ROLL CALL: Present: Chairman Dubey; Supervisor Topczewski; Commissioners Hintz, Schuett & Yerke. Commissioner McNelly was absent and Commissioner Holtz arrived at 7:10 p.m. Also present: K. Karalewitz, Town Administrator; Supervisors L. Boucher, B. Lawn and T. Stefanowski; T. Schwecke, Town Planner; J. Macy, Town Attorney.

MINUTES

Motion by Commissioner Hintz, second by Supervisor Schuett to approve the minutes of August 3, 2011. All ayes; motion carried.

Motion by Supervisor Topczewski second by Commissioner Yerke to approve the August 3, 2011 Joint Plan Commission/Town Board Planning Session minutes. All ayes; motion carried.

COMPREHENSIVE PLAN AMENDMENT FOR PROPERTY AT W312S6510 WILLOW SPRING DRIVE; JIM AND KAREN MCNELLY APPLICANT

Jim McNelly, applicant, was present.

Plan Commission directed Tim Schwecke, Town Planner, to prepare a Resolution modifying our Comprehensive Plan. There must be 30 days between Class 1 Notice and the Public Hearing. Public Hearing to be held in November, 2011. The Resolution will be posted on the Town website as well as other postings.

AMENDMENT OF EXISTING SITE PLAN FOR US CELLULAR'S TELECOMMUNICATION FACILITY

Bob Stapleton, representing AT&T appeared. There was no representative from US Cellular. Bob Stapleton spoke regarding the landscaping Plan for the site. Tim Schwecke stated there are no specifics as to the property maintenance of the fence on the site. A representative from US Cellular submitted memo to Tim Schwecke on September 7 stating there will be some additional landscaping plans for the area. Her memo did not address noise abatement, although there was a mention of installation of a fence, but not how the fence will be maintained. Property maintenance was just mentioned but not addressed fully. Plan Commission questions if US Cellular has a standard operating plan to prepare the site. The Plan Commission needs a modified Site Plan/Plan of Operation.

Commissioner Holtz arrived at 7:10 p.m. during discussion.

Motion by Commissioner Schuett, second by Supervisor Topczewski to table this Request for Amendment until the applicant re-submits all required documents. All ayes; motion carried.

COLLOCATION ON US CELLULARS TELECOMMUNICATION FACILITY AT S92W32778 CTH NN

The following issues should be addressed in the Site Plan/Plan of Operation:

- Natural Gas
- Generator inside shelter
- Architectural plan of building

Discussion was held regarding a Site Plan. The Site Plan should address issues as stated above and also attach this plan with a letter from AT&T as well. Plan Commission requests a copy of the Plan for the next meeting to compare.

Motion by Supervisor Topczewski, second by Commissioner Yerke to table this matter pending updating of application. All ayes; motion carried.

Information to be submitted to Tim Schwecke, Town Planner within the next two weeks in order to be placed on the October 5, 2011 Plan Commission agenda.

ADJOURNMENT

Motion by Supervisor Topczewski, second by Commissioner Schuett to adjourn at 7:40 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer