

Town of Mukwonago  
Town Board Special Meeting Minutes  
Monday, October 24, 2011 – 6:30 p.m.

Chairman Dubey called the meeting to order at 6:30 p.m. and stated the meeting has been noticed.

Roll Call: Present: Chairman Dubey, Supervisor Boucher, Supervisor Lawn, Supervisor Stefanowski and Supervisor Topczewski. Also present: Administrator/Clerk-Treasurer Karalewitz; Mike Rotroff, Town Accountant.

Chairman Dubey announced that there will be a closed session pursuant to Wis. Stats. 19.85(1)(c) (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) pertaining to the following:

- a. Administrator/Clerk-Treasurer; Department of Public Works; Recreation Director; Deputy Clerk; Recreation Assistant; Administrative Assistant; Sergeant; Police Chief;
- b. Fire Chief Contract
- c. Update on Fire fighter/paramedic union Contract

#### CONTINUED WORK ON 2012 BUDGET

Discussion was held regarding the money for the repair to the dam and the fact the Board had late notice that this was even an issue for the upcoming budget. The Board decided not to include this amount in the budget for the following reasons: 1) question why the Town has never received notice from the Village that this was an issue; 2) The Town's obligation and 3) Town Administrator received notice from Village Administrator late for budgeting purposes.

Discussion was held regarding the Fire Department budget regarding the increase. Chairman Dubey stated several issues created the increase in the Fire Department. They are as follows: 1) Adding health insurance for family was not in for last fire chief; 2) Union Contract and 3) Administrative Fee all totally 38,500 (town portion). Supervisor Lawn stated he could not support the Fire Department Budget based on the following: 1) questioned labor rate and how applied; 2) Third party collecting donated funds and 3) Chief Executive Officer explanation of expenses.

Motion by Supervisor Boucher, second by Chairman Dubey to suspend Robert's Rules to allow Ruth Ann Nicoson to speak. Supervisor Lawn voted "no". The rest, four in all voted "aye". The motion carried.

#### CLOSED SESSION – 8:24 P.M.

Motion by Supervisor Topczewski, second by Supervisor Boucher to convene into closed session pursuant to Wis Stats. 19.85(1)(c) (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) Pertaining to the following:

- a. Administrator/Clerk-Treasurer; Department of Public Works Supervisor; Recreation Director; Deputy Clerk; Recreation Assistant; Administrative Assistant; Sergeant; Police Chief;
- b. Fire Chief Contract
- c. Update on fire fighter/paramedic union contract

All ayes; motion carried.

The Board reconvened into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

**FIRE CHIEF CONTRACT**

Motion by Supervisor Topczewski, second by Supervisor Boucher to approve the Fire Chief Contract in accordance to discussion held in closed session. All ayes; motion carried.

**TOWN CLERK TO PUBLISH SUMMARY OF 2012 BUDGET**

Motion by Supervisor Stefanowski, second by Supervisor Topczewski to authorize the Town Clerk to publish a summary of the 2012 Budget pursuant to Section 65.90(3). All ayes; motion carried.

**TOWN BOARD TO CALL SPECIAL MEETING OF THE TOWN ELECTORS**

Motion by Supervisor Topczewski, second by Supervisor Boucher to call a Special Meeting of the Town Electors pursuant to Section 60.12(1) at the Town Hall at 7:00 p.m. on Thursday, November 17, 2011 for the following purposes:

- a. Adopt the 2011 Town Tax Levy to be paid in 2012 pursuant to Section 60.10(1)(a), Wis. Stats.
- b. Approve the total 2012 Highway Expenditures pursuant to Section 82.03(2), Wis. Stats.
- c. Set salaries of elected officials

All ayes; motion carried.

**ADJOURNMENT**

Motion by Supervisor Topczewski, second by Supervisor Stefanowski to adjourn at 10:07 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz  
Administrator/Clerk-Treasurer

Approved: 11-16-11