

TOWN OF MUKWONAGO
TOWN BOARD MINUTES
SEPTEMBER 21, 2011 – 6:30 P.M.
MUKWONAGO TOWN HALL

Chairman Dubey called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Dubey announced the meeting was noticed.

Present: Chairman Dubey; Supervisors Boucher, Lawn, and Stefanowski. Supervisor Topczewski was absent. Also present: K. Karalewitz, Administrator; J. Macy, Attorney.

PUBLIC COMMENTS

There were no public comments.

Chairman Dubey announced that later in the meeting the Town Board will be going into Closed Session pursuant to Section 19.85(1)(g) regarding the Fire Department Contract and Chatterton v. Town of Mukwonago, et al and Wis. Stats. 19.85(1)(c) regarding Department of Public Works Employee Hours; and 19.85(1)(e) regarding Stonebrook Hollow Subdivision and unsolicited offer received by Town to buy property.

MINUTES

August 17, 2011: Motion by Supervisor Stefanowski, second by Supervisor Lawn to approve the minutes of August 17, 2011. All ayes; motion carried.

August 3, 2011 and September 12, 2011 Special Town Meeting: Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve the minutes of Special Town Board Meeting of August 3, 2011 and September 12, 2011. All ayes; motion carried.

September 7, 2011 Special Town Meeting: Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve the minutes of September 7, 2011. Supervisor Lawn asked that the September 7, 2011 minutes be amended by adding the closed session information in the third paragraph where the chairman announces the closed session. Supervisor Stefanowski second the motion and the motion carried and the minutes were approved as amended.

NEW ITEMS

RESOLUTION ADOPTING A GRIEVANCE PROCEDURE

Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve a Resolution Adopting a Grievance Procedure to Address Employee Terminations, Employee Discipline and Workplace Safety as required by Wisconsin Stats. 66.0509(1)(m). All ayes; motion carried.

2011 ROAD STRIPING

Motion by Supervisor Lawn, second by Supervisor Stefanowski to authorize Waukesha County to do Road Striping in an amount not to exceed \$5,000. All ayes; motion carried.

CONTRACT BETWEEN TOWN OF MUKWONAGO AND CBOSS

Representatives were present to answer questions. Discussion was held regarding the use of credit cards and electronic checks for property tax payments. Town to get a new contract for use of Electronic Checks only for property tax payments. Motion by Supervisor Lawn, second by Supervisor Stefanowski to table this matter to October 19, 2011. All ayes; motion carried.

MERCHANT AGREEMENT WITH US BANK RELATING TO TAX PAYMENTS

No action on this item.

ORDINANCE AMENDING CHAPTER 46 OF THE MUNICIPAL CODE OF THE TOWN OF MUKWONAGO RELATING TO RULES AND REGULATIONS IN TOWN PARKS

Motion by Supervisor Boucher, second by Supervisor Lawn to refer this Ordinance to Recreation Committee to work out the rules and regulations. All ayes; motion carried.

REPORTS

BUILDING INSPECTOR

J.R.'S RESORT – W303S10490 Sandy Beach Rd. Property Maintenance – There has been no response.

Bank of America, Municipal Violation at S97W33125 Whispering Oaks Lane, Tax Key NO. 1992016 – Building Inspector to send complaint to order of record.

Robert & Peggy Pyszka, W330S9515 Krystle Ln, Public Nuisance - Building Inspector to draft a letter per the town policy.

FINANCE

Update on Budget – the following dates are for budget workshops: Monday, October 3, at 6:00 p.m. joint meeting with Village for Fire Department Budget; Monday, October 10, at 6:30 and Monday, October 24, at 6:30 p.m.

CLOSED SESSION – 7:50 p.m.

Motion by Supervisor Boucher, second by Supervisor Lawn to Convene into Closed Session Pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Fire Department Contract; and Chatterton v. Town of Mukwonago, et al; and

Town Board Minutes

Wednesday, September 21, 2011

Page 3

Wisconsin Statutes 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: regarding Department of Public Works Employee hours; and

Wisconsin Statutes 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; regarding an unsolicited offer received by the Town to buy property and the improvements in the Stonebrook Hollow Subdivision. All ayes; motion carried,.

ADJOURNMENT

The Board adjourned in closed session.

Respectfully submitted,

Kathy Karalewitz

Administrator/Clerk-Treasurer

Approved: 10-19-11