

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, DECEMBER 21, 2011 – 6:30 P.M.

Chairman Dubey called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Dubey announced the meeting was noticed.

ROLL CALL: Present: Chairman Dubey; Supervisors Boucher, Lawn, Stefanowski and Topczewski, Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney; Tim Schwecke, Town Planner; Tom Czarnecki, Police Chief; Jeff Stien, Fire Chief; Rick Peterson, Public Works Supervisor; Toby Monogue, Parks and Recreation Director.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

Motion by Supervisor Topczewski, second by Supervisor Stefanowski to approve the minutes of November 16, 2011. Supervisor Lawn would like the memorandum he read at the board to be in the minutes.

Motion by Supervisor Topczewski, second by Supervisor Stefanowski to amend the motion to change “memorandum on file” to “memorandum is attached hereto”. All ayes; motion carried.

Motion as amended: All ayes; motion carried.

Motion by Supervisor Topczewski, second by Supervisor Boucher to approve the minutes of the special meetings of November 17, 2011 and December 7, 2011. All ayes; motion carried.

NEW ITEMS

ELECTION INSPECTORS FOR 2012

Motion by Supervisor Topczewski, second by Supervisor Lawn to approve the Election Inspectors for 2012 per the attached list. All ayes; motion carried.

“CLASS B” LIQUOR LICENSE FOR PIEPER TK LLC, PIEPER PORCH WINERY

Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve a “Class B” Liquor License for Pieper Porch Winery, “S67W28435 River Road, Waukesha, WI, Todd Pieper, Agent; subject to the Administrator verifying description of premise. All ayes; motion carried.

SNOWMOBILE/ATV RADAR RUN ON PHANTOM LAKE

Motion by Supervisor Boucher, second by Supervisor Lawn to authorize the Mukwonago Lions Club to exceed the speed limit per Chapter 78-7 of the Town of Mukwonago Code for the Radar Run on Phantom Lake for January 28, 2012; subject to approval by Police Chief and Fire Chief and Mukwonago Lions Club taking out amplifier permit and include operating within the areas as presented in the sketch from 8:00 a.m. to 4:00 p.m. for non-licensed road vehicles and snowmobiles. All ayes; motion carried.

BUILDING INSPECTORS CONTRACT

Motion by Supervisor Lawn, second by Supervisor Topczewski to approve the Contract for Wisconsin Building Inspections LLP for 2012 and approve change of their hours to Tuesday and Thursdays from 8:30 a.m. to 10:30 a.m. All ayes; motion carried.

BUDGET AMENDMENT – PARKS AND RECREATION

Motion by Supervisor Topczewski, second by Supervisor Boucher to Increase Account #1055200215 “Parks Contracted Services” in the amount of \$8,980 from Community Development Block Grant funds used to add ADA Playground Equipment in Town Park. All ayes; motion carried.

FINAL PAYMENT TO ENGINEERED SERVICES FOR SALT SHED

Motion by Supervisor Topczewski, second by Supervisor Lawn to withhold 5% of the monies for construction of salt shed, subject to installation of overhead door and final inspection of Building Inspector. All ayes; motion carried.

PRESENTATION BY WAUKESHA STATE BANK AND BILL BRUSS

Representative from Waukesha State Bank and Bill Bruss appeared before the Board regarding the potential use of the property at W299S120560 Phantom Woods Road (formerly Reggie’s Lakeside). Discussion was held regarding use of the property and research performed by the town attorney. It was the consensus of the board to have the fees of the town attorney split between the property owner, Waukesha State Bank and the Town.

STREET LIGHTING ON HIGHWAY 83 AND X AND HIGHWAY 83 AND SUGDEN

This matter is held over pending cost estimates from WE Energies.

COMMITTEES/REPORTS

CHAIRMAN’S REPORT

CDBG-EAP GRANT MONEY

Chairman Dubey announced there will be a closed session on December 29, 2011 at 6:30 p.m. to discuss potential purchase of land.

BUILDING INSPECTOR

JR’S RESORT – W303S10490 SANDY BEACH ROAD

This matter is being worked on between Building Inspector and property owner.

BANK OF AMERICA – S97W33125 WHISPERING OAKS LANE

There will be new ownership of this parcel in about 30 days. Hold for 30 days pending new ownership.

PLAN COMMISSION

CONDITIONAL USE PERMIT – POJE, W310S10305 CTH I PURSUANT TO SECTION 82-21(f)(12) OF THE TOWN’S ZONING CODE

Motion by Supervisor Topczewski, second by Supervisor Boucher to approve the recommendation of Plan Commission to deny the Conditional Use Permit for Poje, W310S10305 CTH I, based on the following:

1. The size of the lot
2. Cannot meet the conditions of the conditional use
3. Neighbor concerns
4. Setback from the road
5. Not compatible with surrounding uses

All ayes; motion carried.

PROTECTIVE SERVICES
JOINT FIRE DEPARTMENT CONTRACT
Held in Committee with on-going discussion.

IMPLEMENTATION OF 1/12TH CONTRIBUTIONS

Motion by Supervisor Boucher, second by Supervisor Topczewski to approve 1st quarter payments of expenses and quarters 2, 3 and 4 to be expenses minus the revenue and settle at the end of the year. Supervisor Lawn voted "no". The rest, four (4) in all voted "aye". The motion carried.

EMPIRICAL BASIS FOR SETTING FEES

This is work in progress.

AGREEMENTS WITH BIG BEND AND EAST TROY FIRE DEPARTMENTS

This matter is held over to January meeting to allow the board members to review the agreements.

INTERCEPT FEES AND/OR RESIDENT BLS-EMERGENCY TRANSPORT FEES

Motion by Supervisor Boucher, second by Supervisor Stefanowski to approve the Intercept Fees and/or Resident BLS Emergency Transport Fees from 390 to 500 based on cost analysis. All ayes; motion carried.

EXPENDITURE OF 2011 FIRE DEPARTMENT CAPITAL MONIES

Motion by Supervisor Stefanowski, second by Supervisor Lawn to approve expenditures of \$18,000 from 2011 Fire Department Capital Monies for Hydraulic Ram and 3 water rescue suits with no additional cost. All ayes; motion carried.

PUBLIC WORKS

Rick Peterson, Public Works Supervisor, gave update on Salt Shed. Rick to give Supervisor Stefanowski the road standards.

RECREATION DEPARTMENT

Toby Monogue, Director of Parks and Recreation gave his monthly report.

FINANCE

Motion by Supervisor Topczewski, second by Supervisor Stefanowski to approve the bills. All ayes; motion carried.

ADJOURNMENT

Motion by Supervisor Topczewski, second by Supervisor Stefanowski to adjourn at 9:05 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Not approved